

TROOP 555 LEADERSHIP CONTRACT: HISTORIAN

Scout Name: _____

Patrol Name: _____

Term Start: _____ Term End: _____

Job Description:

The Historian is elected by the Scouts to keep historic records of Troop activities. He ensures that photos are taken at Troop activities. He reports to a designated ASPL.

Designated ASPL: _____

GENERAL EXPECTATIONS:

1. **Attendance:** You are expected to attend most Troop meetings, outings and service projects. If you cannot go on a campout, you must arrange for a substitute.
2. **Effort:** You are expected to give this job your best effort. Do your advance work, to always Be Prepared.
3. **Uniform:** Set the example by wearing your uniform correctly and with pride at Scout activities. This means to wear the Class 'A' shirt, neckerchief with slide, BSA belt, and as many more uniform parts as possible; shirttail tucked in, with all required insignia in the correct locations. Wear Class 'B' shirt when Class 'A' is not appropriate. Wear your Merit Badge sash to all Courts of Honor, to Scout Mass, and other formal occasions.
4. **Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
5. **Troop Growth:** Recruit and welcome new Scouts into the Troop and help them to fit in.

SPECIFIC RESPONSIBILITIES

All requirements must be completed to receive full leadership credit; Scoutmaster, or where designated, ASM or Junior Leader may sign. Keep a folder with this contract and the required items listed below.

If you think you are unable to meet any of these expectations or responsibilities, it is your responsibility to talk to the Scoutmaster.

- | | Date/Initial |
|--|--------------|
| > Within three weeks from the beginning of your term, update your uniform with the appropriate PoR insignia. | _____ |
| > At the end of your term, remove the PoR insignia from your uniform. | _____ |
| > Enthusiastically wear the Scout uniform as described above. | _____ |
| > Attend Introduction to Leadership Skills for Troops (ILST) training during Term of service. | _____ |

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> Print onto good quality paper at least 15 pictures, from at least 2 different meetings, (examples Flodder Bucks Auction, Court of Honor, Red and Green Banquet); at least 2 different campouts, and at least 1 service project, fundraiser, Eagle workday or Eagle Ceremony. Provide captions the pictures and turn them into the Troop Committee Chair at the end of your term. (Committee Chair) _____

> Attend at least 4 overnight outings: _____

| Outing | Date |
|--------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

> If you are unable to attend an overnight outing, delegate your responsibilities: _____

| Outing | Date | Delegate |
|--------|-------|----------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

> Assure that pictures are taken at 80% of the Troop's activities during your Term. Keep a log of the events, who was responsible for taking the pictures and the picture file names. Keep the log in your folder. _____

> Submit 1 or more Troop activity photos with captions to at least 3 monthly newsletters. (Scribe) _____

> Work with the adult Historian Advisor to post all pictures taken by the Scouts or parents within the term of your contract at the Troop's on-line photo web site. _____

> Store for posterity Troop trophies, awards and souvenirs earned during your term. At the end of the term, give them to the Scoutmaster. Keep a log of these awards and maintain it in your folder. _____

> Maintain check-out/check-in camera logbook. Report any equipment issues to the adult Quartermaster advisor. Record issues in the logbook. _____

> At the end of your term: Go over all camera & accessories, & the box of historic items, with the new incoming Historian. Record transition in the logbook and hand over all items to the new Historian: _____

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> At the end of your term, write 3 things you think you did well, and 3 lessons you learned. Review this with the Scoutmaster and with your successor in office: _____

Three things I did well:

- 1. _____

- 2. _____

- 3. _____

Three things I learned:

- 1. _____

- 2. _____

- 3. _____

Reviewed with successor:

Date: _____ Scout: _____

What suggestions do you have to make this contract better?

APPROVALS

Scout's contract-acceptance signature

date (start of term)

Scoutmaster Signature

date (end of term)